

ANTHONY WATER & SANITATION DISTRICT MINUTES
Regular Board of Directors Meeting Minutes
AWSD Office Building, 1155 North Fourth Street, Anthony, NM 88021
October 15, 2024

- I. Roll Call, determination of quorum and the Regular Board of Directors meeting was called to order at 12:05PM, by Board Chair and Board Member Yolanda Alavarez.

ROLL CALL:

Present:	Chair Yolanda Alvarez,	Yes	No
	Vice Chair, Ron Gillett, (by telephone)	Yes	No
	Board Member, Veronica Rodriguez,	Yes	No
	Quorum Established,	Yes	No

Staff in Attendance:

Jose Terrones, AWSD Superintendent, (by telephone).
Robert Coleman, AWSD Office Manager and Secretary/Treasurer, (by telephone).

Consultants in attendance:

None.

Public in Attendance:

Carlos Romero, community resident/activist.

- II. PLEDGE OF ALLEGIANCE. Superintendent Jose Terrones led the Pledge of Allegiance.
- III. READING AND APPROVAL OF MINUTES OF September 17, 2024, REGULAR BOARD MEETING was presented by Veronica Rodriguez, Board Member and seconded by Ron Gillett, Board Vice Chair and Board Member duly considered and carried by a vote of the Board of Directors, 3 Ayes, 0 Noes, and 0 Board Member absent.
- IV. APPROVAL OF AGENDA OF THE AWSD BOARD OF DIRECTORS OF OCTOBER 15, 2024, MEETING to approve AGENDA OF October 15, 2024, REGULAR BOARD MEETING, was presented by Veronica Rodriguez, Board Member and seconded by Ron Gillett, Board Vice Chair and Board Member

duly considered and carried by a vote of the Board of Directors, 3 Ayes, 0 Noes, and 0 Board Member absent.

V. PUBLIC/CITIZEN PARTICIPATION COMMUNITY DISCUSSION. (A 3-MINUTE PRESENTATION TIME LIMIT IS IMPOSED FOR EACH PERSON ADDRESSING THE AWSD BOARD DURING THE PUBLIC COMMENT PERIOD).

Carlos Romero addressed the Board noting in error that the district is tax funded. Further, Mr. Romero noted that rumors and misstatements can cause confusion among customers of the district; requested posting of the BOD Agendas and Minutes in more locations (DACC, City Administration Building, Senior Center, and Library); that Agendas and Minutes be published in English and Spanish and on the district website (currently being done); be more transparent and interact with the city of Anthony more frequently. Lastly, Mr. Romero asked the Board to consider changing the time of Regular Board meetings from Noon on the third Tuesday of the month to 6:00PM, on the same day. The Chair acknowledged Mr. Romero's comments and suggestions.

VI. NEW BUSINESS.

1. CONSIDERATION AND TAKE ACTION OF APPROVAL OF RESOLUTION 2024-12: AMENDING AWSD OPEN MEETINGS RESOLUTION 2024-1 TO REVISE THE TIME OF MONTHLY MEETINGS FROM 12:00 PM, THE THIRD TUESDAY OF EACH MONTH TO 6:00 PM, THE THIRD TUESDAY OF EACH MONTH UNLESS CANCELED OR OTHERWISE CHANGED. A motion to approve RESOLUTION 2024-1, TO REVISE THE TIME OF MONTHLY MEETINGS FROM 12:00 PM, THE THIRD TUESDAY OF EACH MONTH TO 6:00 PM, THE THIRD TUESDAY OF EACH MONTH UNLESS CANCELED OR OTHERWISE CHANGED was presented by Veronica Rodriguez Board Member and the item failed for lack of a second.
2. CONSIDERATION AND DISCUSSION OF A PROPOSAL TO CHANGE THE RATIO FOR THE PAYMENT FOR DISTRICT AND EMPLOYEE TOTAL SHARED HEALTH AND OTHER INSURANCE BENEFITS COSTS FROM 80% DISTRICT PAID/20% EMPLOYEE PAID TO 85% DISTRICT PAID/15% EMPLOYEE PAID. A motion to approve changing the ratio of payment for the district's health insurance for the current 80% employer paid/20% employee paid to 85% employer paid/15% employee paid was presented by Ron Gillett, Board Vice Chair and Board Member and seconded by Veronica Rodriguez Board Member duly considered and carried by a vote of the Board of Directors, 3 Ayes, 0 Noes, and 0 Board Member absent..

VII. OLD BUSINESS.

1. WATER REPORT (AWSD & DA) FOR SEPTEMBER 2024.

Superintendent Terrones presented and discussed the tabulated results of the water and wastewater use and loss reports for AWSD and the water use and loss reports for Desert Aire for the NM State Engineer's reporting month of October 2024. A motion to approve WATER REPORT (AWSD & DA) was presented by Ron Gillett, Board Vice Chair, Board Member and seconded by Veronica Rodriguez Board Member duly considered and carried by a vote of the Board of Directors, 3 Ayes, 0 Noes, and 0 Board Member absent.

2. FINANCIAL REPORTS FOR SEPTEMBER 2024.

Superintendent Terrones presented the Financial Report information for the district and Desert Aire. No questions were asked. A motion to approve FINANCIAL REPORT (AWSD & DA) was presented by Veronica Rodriguez, Board Member and seconded by Ron Gillett, Board Vice Chair and Board Member duly considered and carried by a vote of the Board of Directors, 3 Ayes, 0 Noes, and 0 Board Member absent.

VIII. CLOSED SESSION.

1. NOTICE IS HEREBY GIVEN THAT THE ANTHONY WATER & SANITATION BOARD OF DIRECTORS WILL MEET IN EXECUTIVE SESSION PURSUANT TO NMSA 1978, SECTION 10-15-1(H)(2) TO DISCUSS LIMITED PERSONAL MATTERS REGARDING ANNUAL LEAVE AND SICK LEAVE POLICY. A motion to approve adjourn to CLOSED SESSION was presented by Veronica Rodriguez, Board Member and seconded by Ron Gillett, Board Vice Chair and Board Member duly considered and carried by a vote of the Board of Directors, 3 Ayes, 0 Noes, and 0 Board Member absent.

NO ACTION WAS TAKEN DURING CLOSED SESSION.

2. RETURN TO OPEN SESSION.

DISCUSSION AND RESULT. The consensus of the Board of Directors was to maintain and adhere to the provisions of the AWSD Personnel Regulations as stated in §1-12-12. Sick Leave and §12-12-13-A. Sick Leave Accrual; thereby enforcing the statement "Unused sick leave may be accumulated from fiscal year to fiscal year with a maximum accumulation of 90 days...".

October 15, 2024, Regular Board of Directors meeting of the Anthony Water and Sanitation District adjourned at 1:05PM.

DRAFT

**APPROVAL OF MINUTES FOR REGULAR BOARD OF DIRECTORS
MEETING**

October 15, 2024

BOARD MEMBER

BOARD MEMBER

BOARD MEMBER

SECRETARY TAKING MINUTES

DATE

DRAFT