



## REGULAR BOARD MEETING AGENDA

**January 21, 2025**

12:00 PM

*AWSD Office Building, 1155 N. 4<sup>th</sup> St., Anthony, NM*

*You can join meeting using your phone by dialing,*

*United States: +1 (720) 740-9770,*

*Access Code: 6859277#*

I. CALL TO ORDER AND DECLARATION OF QUORUM.

ROLL CALL:

Present:	Chair, Yolanda Alvarez,	Yes	No
	Vice Chair, Ron Gillett	Yes	No
	Board Member, Veronica Rodriguez	Yes	No
	Quorum Established	Yes	No

II. PLEDGE OF ALLEGIANCE.

III. CONSIDERATION AND TAKE ACTION OF READING AND APPROVAL OF MINUTES OF November 19, 2024, REGULAR BOARD MEETING.

IV. CONSIDERATION AND TAKE ACTION OF APPROVAL OF AGENDA ORDER OF THE AWSD BOARD OF DIRECTORS FOR JANUARY 21, 2025.

V. PUBLIC/CITIZEN PARTICIPATION COMMUNITY DISCUSSION.  
(A 3 MINUTE PRESENTATION TIME LIMIT IS IMPOSED FOR EACH PERSON ADDRESSING THE AWSD BOARD DURING THE PUBLIC COMMENT PERIOD).

VI. NEW BUSINESS.

1. CONSIDERATION AND TAKE ACTION OF APPROVAL OF RESOLUTION 2024-12: AMENDING AWSD OPEN MEETINGS RESOLUTION 2024-1 TO REVISE THE TIME OF MONTHLY MEETINGS FROM 12:00 PM, THE THIRD TUESDAY OF EACH MONTH TO 6:00 PM, THE THIRD TUESDAY OF EACH MONTH UNLESS CANCELED OR OTHERWISE CHANGED.
2. CONSIDERATION AND TAKE ACTION OF APPROVAL OF RESOLUTION 2025-1 ACCEPTING AND AUTHORIZING SIGNING OF THE OPEN MEETINGS ACT.

VII. OLD BUSINESS.

1. WATER REPORT (AWSD & DA): DECEMBER 2024 AND JANUARY 2025.
2. FINANCIAL REPORTS (AWSD & DA): DECEMBER 2024 AND JANUARY 2025.

VIII. ADJOURN

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who needs an amplifier, qualified sign or language interpreter/translator, or require any other special service to attend and participate in the meeting, please contact the AWSD Manager at (575)-882-3922 at least three days prior to the meeting.



1. REPORTES DE AGUA (AWSD & DA): DICIEMBRE 2024 Y ENERO 2025.
2. REPORTES FINANCIEROS (AWSD & DA): DICIEMBRE 2024 Y ENERO 2025

#### VIII. RECESO

Si usted tiene una discapacidad y necesita de un amplificador, un intérprete de señas o de lenguaje o requiere otro servicio especial y desea asistir y participar en la reunión pública por favor contacte al manejador de AWSD al menos 3 días antes de la reunión llamando al (575) 882-3922





**ANTHONY WATER & SANITATION DISTRICT**

P.O. BOX 1751 • ANTHONY, NEW MEXICO 88021 • (575) 882-3922

**ANTHONY WATER & SANITATION DISTRICT MINUTES**

**Regular Board of Directors Meeting Minutes**

*AWSD Office Building, 1155 North Fourth Street, Anthony, NM 88021*

**November 19, 2024**

- I. Roll Call, determination of quorum and the Regular Board of Directors meeting was called to order at 12:10PM, by Board Chair and Board Member Yolanda Alavarez.

**ROLL CALL:**

Present:	Chair Yolanda Alvarez, (by telephone	<input checked="" type="checkbox"/>	No
	Vice Chair, Ron Gillett, (by telephone)	<input checked="" type="checkbox"/>	No
	Board Member, Veronica Rodriguez,	<input checked="" type="checkbox"/>	No
	(by telephone)	<input checked="" type="checkbox"/>	No
	Quorum Established,	<input checked="" type="checkbox"/>	No

**Staff in Attendance:**

Jose Terrones, AWSD Superintendent, (by telephone).  
 Robert Coleman, AWSD Office Manager and Secretary/Treasurer, (by telephone).

**Consultants in attendance:**

None.

**Public in Attendance:**

Carlos Romero, community resident/activist.

- II. PLEDGE OF ALLEGIANCE. Superintendent Jose Terrones led the Pledge of Allegiance.
- III. READING AND APPROVAL OF MINUTES OF OCTOBER 15, 2024, REGULAR BOARD MEETING was presented by Veronica Rodriguez, Board Member and seconded by Ron Gillett, Board Vice Chair and Board Member duly considered and carried by a vote of the Board of Directors, 3 Ayes, 0 Noes, and 0 Board Member absent.
- IV. APPROVAL OF AGENDA OF THE AWSD BOARD OF DIRECTORS OF NOVEMBER 19, 2024, MEETING to approve AGENDA OF November 15, 2024, REGULAR BOARD MEETING, was presented by Ron Gillett, Board Vice Chair and Board Member, and seconded by Veronica Rodriguez, Board

Member duly considered and carried by a vote of the Board of Directors, 3 Ayes, 0 Noes, and 0 Board Member absent.

V. PUBLIC/CITIZEN PARTICIPATION COMMUNITY DISCUSSION. (A 3-MINUTE PRESENTATION TIME LIMIT IS IMPOSED FOR EACH PERSON ADDRESSING THE AWSD BOARD DURING THE PUBLIC COMMENT PERIOD).

Carlos Romero addressed the Board asking if Board members know what the license plates on placed government vehicles are reflecting.

Superintendent Terrones responded that government license plates acknowledge that the vehicles are not taxed and are exempt from fees and taxes imposed by the State of NM.

Mr. Romero objecting to the reference in the October 15, 2024, Regular Board Meeting Minutes that the statement "noting in error that the district is tax funded" is incorrect. Mr. Romero restated that the district is a tax funded entity.

Mr. Romero asked that the Board act on Resolution 2024-01, specifically requesting the Board CONSIDER AND TAKE ACTION OF APPROVAL OF RESOLUTION 2024-1: AMENDING AWSD OPEN MEETINGS RESOLUTION 2024-1 TO REVISE THE TIME OF MONTHLY MEETINGS FROM 12:00 PM, THE THIRD TUESDAY OF EACH MONTH TO 6:00 PM, THE THIRD TUESDAY OF EACH MONTH UNLESS CANCELED OR OTHERWISE CHANGED. Mr. Romero asked the Board to consider changing the time of Regular Board meetings from Noon on the third Tuesday of the month to 6:00PM, on the meetings days. The Chair acknowledged Mr. Romero's comments and suggestions.

Mr. Romero requested that the Board's Minutes be expanded to include transcription of the discussions and conversation to ensure transparency. His statement further noted that the Board's meeting minutes include summaries, not transcripts of item-pertinent discussions.

VI. NEW BUSINESS.

1. None.

VII. OLD BUSINESS.

1. WATER REPORT (AWSD & DA) FOR NOVEMBER 2024.

Superintendent Terrones presented and discussed the tabulated results of the water and wastewater use and loss reports for AWSD and the water use and loss reports for Desert Aire for the NM State Engineer's reporting month of November 2024. A motion to approve WATER REPORT (AWSD & DA) was presented by Ron Gillett, Board Vice Chair, Board Member and seconded by Veronica Rodriguez Board Member duly considered and carried by a vote of the Board of Directors, 3 Ayes, 0 Noes, and 0 Board Member absent.

2. FINANCIAL REPORTS FOR SEPTEMBER 2024.

Superintendent Terrones presented the Financial Report information for the district and Desert Aire. No questions were asked. A motion to approve FINANCIAL REPORT(S) (AWSD & DA) was presented by Ron Gillett, Board Vice Chair, Board Member and seconded by Veronica Rodriguez Board Member duly considered and carried by a vote of the Board of Directors, 3 Ayes, 0 Noes, and 0 Board Member absent.

November 19, 2024, Regular Board of Directors meeting of the Anthony Water and Sanitation District adjourned at 1227PM.

**APPROVAL OF MINUTES FOR REGULAR BOARD OF DIRECTORS  
MEETING**

**November 19, 2024**

\_\_\_\_\_  
BOARD MEMBER

\_\_\_\_\_  
BOARD MEMBER

\_\_\_\_\_  
BOARD MEMBER

\_\_\_\_\_  
SECRETARY TAKING MINUTES

\_\_\_\_\_  
DATE







**ANTHONY WATER & SANITATION DISTRICT**

P.O. BOX 1751 • ANTHONY, NEW MEXICO 88021 • (575) 882-3922

**RESOLUTION 2024-12  
AMENDING RESOLUTION 2024-1  
ANTHONY WATER & SANITATION DISTRICT  
OPEN MEETINGS RESOLUTIONS**

**WHEREAS** the board of Directors of the Anthony Water & Sanitation District had their regular board meeting at via telephone conference, on January 19, 2021, at 12:00 p.m. by law; and

**WHEREAS** Section 10 -15 - 1(B) of the Open Meetings Act (NMSA 1978, Sections 10 -15 - 1 to 10 – 15 – 4) states that, except as may be otherwise provided in the Constitution or provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative and judicatory body or other policymaking body of any state or local public agency hold for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

**WHEREAS** any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation, or formal action occurs shall be held only after reasonable notice to the public; and

**WHEREAS** Section 10 -15 - 1(D) of the Open Meetings Act requires the Board of Directors of the Anthony Water & Sanitation District to determine annually what constitutes reasonable notice of its public meetings.

**WHEREAS** the Board of Directors favors changing the time of its regular monthly public meetings from 12:00 p.m. to 6:00 p.m. on the third (3<sup>rd</sup>) Tuesday of the month.

**RESOLUTION 2024-12  
AMENDING RESOLUTION 2024-1  
ANTHONY WATER & SANITATION DISTRICT  
OPEN MEETINGS RESOLUTIONS  
PAGE 2**

**NOW THEREFORE BE IT RESOLVED** by the Board of Directors of the Anthony Water & Sanitation District that:

1. Resolution No. 2024 – 1 is hereby amended as noted and reflected hereby.
2. All meetings shall be held at 1155 N Fourth, Anthony, New Mexico at 6:00 p.m. or as indicated in the meeting notice.
3. Unless otherwise specified, regular meeting shall be held each month on the third (3<sup>rd</sup>) Tuesday of the month. The agenda will be available at least seventy-two hours prior to the meeting from the Superintendent of the district, whose office is located 1155 N Fourth, Anthony New Mexico and at the locations listed in paragraph 5. Notice of any other regular meetings will be given ten (10) days in advance of the meeting date. The notice shall indicate how a copy of the agenda may be obtained.
4. Special meetings may be called by the Superintendent of the District or Chair upon three (3) days' notice. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least twenty-four hours before any special meetings.
5. Emergency meetings will be called only under unforeseen circumstances, which demand immediate action to protect the health, safety, and property of citizens or to protect the public body from substantial economic loss. The district will avoid

**RESOLUTION 2024-12  
AMENDING RESOLUTION 2024-1  
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emergency meetings whenever possible. Emergency meetings may be called by the Chairperson or a majority of the members upon twenty-four (24) hours.

notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information in how the public may obtain a copy of the agenda.

6. For regular meetings described in paragraph 2 of this resolution, notice requirements are met if notice of the date, time, place, and agenda is posted in the following locations:
  1. Anthony Water and Sanitation District, 1155 N. Fourth Street, Anthony New Mexico 88021.
  2. Gillette Insurance, 142 N. Main Street, Anthony, New Mexico 88021.
  3. New Mexico Gas Company, 350 Acosta Street, Anthony, New Mexico 88021.
  
7. For special meetings and emergency meetings described in paragraphs 3 and 4 of this resolution, notice requirements are met if notice if the date, time, place, and agenda is posted at Anthony Water and Sanitation District located at 1155 N Fourth Street, Anthony, New Mexico 88021.



**RESOLUTION 2024-12  
AMENDING RESOLUTION 2024-1  
ANTHONY WATER & SANITATION DISTRICT  
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8. In addition to the information specified above, all notices shall include the following language:

“If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office Manager at (575) 882-3922 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office Manager at (575) 882-3922 if a summary or other type of accessible format is needed.”
9. The Board of Directors of the district may close a meeting to the public only if the subject matter of such discussion or action is excepted from the open meeting requirement under Section 10 – 15 - 1(H) of the Open Meeting Act.
  - a) If any meeting is closed during open meeting, such closure shall be approved by a majority vote of a quorum of the district Board taken during the open meeting. The authority for the close meeting and the subjects to be discussed shall be recorded in the minutes. Only those subjects



**RESOLUTION 2024-12  
AMENDING RESOLUTION 2024-1  
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specified in the motion may be discussed in the closed meeting, circumstances, stating the specified provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the public.

- b) Following completion of any closed meeting, the minutes of the open meeting that was closed,  
or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed.

meetings were limited only to those specified in the motion or notice for closure.

- c) Except as provided in Section 10 -15 - 1(H) of the Open Meeting Act, any action taken because of discussions in a closed meeting shall be made by vote of the district Board in an open public meeting.

**RESOLUTION 2024-12  
AMENDING RESOLUTION 2024-1  
ANTHONY WATER & SANITATION DISTRICT  
OPEN MEETINGS RESOLUTIONS  
PAGE 6**

**PASSED, ADOPTED AND APPROVED** by the Board of Directors of the Anthony Water & Sanitation District this \_\_\_\_\_ day of \_\_\_\_\_ 2024.



\_\_\_\_\_  
Member of the Board of Directors  
Anthony Water & Sanitation District

\_\_\_\_\_  
Member of the Board of Directors  
Anthony Water & Sanitation District

\_\_\_\_\_  
Member of the Board of Directors  
Anthony Water & Sanitation District

ATTEST:

\_\_\_\_\_  
Robert Coleman  
Secretary-Treasurer  
Anthony Water & Sanitation District



**ANTHONY WATER & SANITATION DISTRICT**

P.O. BOX 1751 • ANTHONY, NEW MEXICO 88021 • (575) 882-3922

10/15/2024  
RESOLUTION 2024-12  
FAILED FOR LACK  
OF SECOND.

**RESOLUTION 2024-12  
AMENDING RESOLUTION 2024-1  
ANTHONY WATER & SANITATION DISTRICT  
OPEN MEETINGS RESOLUTIONS**

*[Signature]*  
SECRETARY

**WHEREAS** the board of Directors of the Anthony Water & Sanitation District had their regular board meeting at via telephone conference, on January 19, 2021, at 12:00 p.m. by law; and

**WHEREAS** Section 10 -15 - 1(B) of the Open Meetings Act (NMSA 1978, Sections 10 -15 - 1 to 10 – 15 – 4) states that, except as may be otherwise provided in the Constitution or provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative ad judicatory body or other policymaking body of any state or local public agency hold for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

**WHEREAS** any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation, or formal action occurs shall be held only after reasonable notice to the public; and

**WHEREAS** Section 10 -15 - 1(D) of the Open Meetings Act requires the Board of Directors of the Anthony Water & Sanitation District to determine annually what constitutes reasonable notice of its public meetings.

**WHEREAS** the Board of Directors favors changing the time of its regular monthly public meetings from 12:00 p.m. to 6:00 p.m. on the third (3<sup>rd</sup>) Tuesday of the month.

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AMENDING RESOLUTION 2024-1  
ANTHONY WATER & SANITATION DISTRICT  
OPEN MEETINGS RESOLUTIONS  
PAGE 2**

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3. Unless otherwise specified, regular meeting shall be held each month on the third (3<sup>rd</sup>) Tuesday of the month. The agenda will be available at least seventy-two hours prior to the meeting from the Superintendent of the district, whose office is located 1155 N Fourth, Anthony New Mexico and at the locations listed in paragraph 5. Notice of any other regular meetings will be given ten (10) days in advance of the meeting date. The notice shall indicate how a copy of the agenda may be obtained.
4. Special meetings may be called by the Superintendent of the District or Chair upon three (3) days' notice. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least twenty-four hours before any special meetings.
5. Emergency meetings will be called only under unforeseen circumstances, which demand immediate action to protect the health, safety, and property of citizens or to protect the public body from substantial economic loss. The district will avoid



**RESOLUTION 2024-12  
AMENDING RESOLUTION 2024-1  
ANTHONY WATER & SANITATION DISTRICT  
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notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information in how the public may obtain a copy of the agenda.

6. For regular meetings described in paragraph 2 of this resolution, notice requirements are met if notice of the date, time, place, and agenda is posted in the following locations:
  1. Anthony Water and Sanitation District, 1155 N. Fourth Street, Anthony New Mexico 88021.
  2. Gillette Insurance, 142 N. Main Street, Anthony, New Mexico 88021.
  3. New Mexico Gas Company, 350 Acosta Street, Anthony, New Mexico 88021.
  
7. For special meetings and emergency meetings described in paragraphs 3 and 4 of this resolution, notice requirements are met if notice if the date, time, place, and agenda is posted at Anthony Water and Sanitation District located at 1155 N Fourth Street, Anthony, New Mexico 88021.

**RESOLUTION 2024-12  
AMENDING RESOLUTION 2024-1  
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8. In addition to the information specified above, all notices shall include the following language:
- “If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office Manager at (575) 882-3922 at least one week prior to the meeting or as soon as possible.
- Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office Manager at (575) 882-3922 if a summary or other type of accessible format is needed.”
9. The Board of Directors of the district may close a meeting to the public only if the subject matter of such discussion or action is excepted from the open meeting requirement under Section 10 – 15 - 1(H) of the Open Meeting Act.
- a) If any meeting is closed during open meeting, such closure shall be approved by a majority vote of a quorum of the district Board taken during the open meeting. The authority for the close meeting and the subjects to be discussed shall be recorded in the minutes. Only those subjects

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specified in the motion may be discussed in the closed meeting, circumstances, stating the specified provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the public.

- b) Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meetings were limited only to those specified in the motion or notice for closure.
- c) Except as provided in Section 10 -15 - 1(H) of the Open Meeting Act, any action taken because of discussions in a closed meeting shall be made by vote of the district Board in an open public meeting.

**RESOLUTION 2024-12  
AMENDING RESOLUTION 2024-1  
ANTHONY WATER & SANITATION DISTRICT  
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PAGE 6**

**PASSED, ADOPTED AND APPROVED** by the Board of Directors of the Anthony Water & Sanitation District this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

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Member of the Board of Directors  
Anthony Water & Sanitation District

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Member of the Board of Directors  
Anthony Water & Sanitation District

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Member of the Board of Directors  
Anthony Water & Sanitation District

ATTEST:

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Robert Coleman  
Secretary-Treasurer  
Anthony Water & Sanitation District





**ANTHONY WATER & SANITATION DISTRICT**

P.O. BOX 1751 • ANTHONY, NEW MEXICO 88021 • (575) 882-3922

**RESOLUTION NO 2025-1  
ANTHONY WATER & SANITATION DISTRICT  
OPEN MEETINGS RESOLUTION**

**WHEREAS** The board of Directors of the Anthony Water & Sanitation District had their regular board meeting at via telephone conference, on January 21, 2025, at 12:00 p.m. by law; and

**WHEREAS** Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to -4) states that, except as may be otherwise provided in the Constitution or provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative ad judicatory body or other policymaking body of any state or local public agency hold for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

**WHEREAS** any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation, or formal action occurs shall be held only after reasonable notice to the public; and

**WHEREAS** Section 10-15-1(D) of the Open Meetings Act requires the Board of Directors of the Anthony Water & Sanitation District to determine annually what constitutes reasonable notice of its public meetings.

NOW THEREFORE BE IT RESOLVED by the Board of Directors of the Anthony Water & Sanitation District that:

**RESOLUTION NO. 2025-1**  
**ANTHONY WATER & SANITATION DISTRICT**  
**PAGE 2**

1. All meetings shall be held at 1155 N Fourth, Anthony, New Mexico at 12:00 p.m. or as indicated in the meeting notice.
2. Unless otherwise specified, a regular meeting shall be held each month on the Third Tuesday of the month. The agenda will be available at least seventy-two hours prior to the meeting from the Superintendent of the District, whose office is located 1155 N Fourth, Anthony New Mexico and at the locations listed in paragraph 5. Notice of any other regular meetings will be given ten (10) days in advance of the meeting date. The notice shall indicate how a copy of the agenda may be obtained.
3. Special meetings may be called by the Superintendent of the District or Chair upon three (3) days' notice. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least twenty-four hours before any special meeting.  
  
Emergency meetings will be called only under unforeseen circumstances, which demand immediate action to protect the health, safety, and property of citizens of to protect the public body from substantial financial loss. The district will avoid emergency meetings whenever possible. Emergency meetings may be called by the Chairperson or a majority of the members upon twenty-four (24) hours' notice, unless the threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda.

**RESOLUTION NO. 2025-1  
ANTHONY WATER & SANITATION DISTRICT  
PAGE 3**

4. For regular meetings described in paragraph 2 of this resolution, notice requirements are met if notice of the date, time, place, and agenda is posted in the following locations.

1. Anthony Water and Sanitation District, 1155 N. Fourth St, Anthony New Mexico 88021.
2. Gillette Insurance, 144 N Main, Anthony, New Mexico 88021.
3. New Mexico Gas Company, 350 Acosta, Anthony, New Mexico 88021.
4. Anthony, NM, City Hall, 820 Highway 478, Anthony, New Mexico 88021.
5. Anthony, NM, Library, 750 Landers, Anthony, New Mexico 88021.
6. Anthony, NM Senior Center, 875 Main Street, Anthony, New Mexico, 88021.

Copies of the written notices shall also be mailed to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation, which have made a written request for notice of public meetings.

5. For special meetings and emergency meetings described in paragraphs 3 and 4 of this resolution, notice requirements are met if notice of the date, time, place, and agenda is posted at Anthony Water and Sanitation District located at 1155 N Fourth Street, Anthony, New Mexico 88021. Telephone notice also shall be given to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meeting.

**RESOLUTION NO. 2025-1**  
**ANTHONY WATER & SANITATION DISTRICT**  
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6. In addition to the information specified above, all notices shall include the following language:

“If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the district’s Office Manager at (575) 882-3922 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.

Contact the district’s Office Manager at (575) 882-3922 if a summary or other type of accessible format is needed.”

7. The Board of Directors of the District may close a meeting to the public only if the subject matter of such discussion or action is excepted from the open meeting requirement under Section 10-15-1(H) of the Open Meeting Act:

- a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the District Board taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting. If the decision to hold a closed meeting is made when the District Board is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specified



**RESOLUTION NO. 2025-1**  
**ANTHONY WATER & SANITATION DISTRICT**  
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provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the public.

- b) Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meetings were limited only to those specified in the motion or notice for closure.
- c) Except as provided in Section 10-15-1(H) of the Open Meeting Act, any action taken because of discussions in a closed meeting shall be made by vote of the District Board in an open public meeting.

RESOLUTION NO. 2025-1  
ANTHONY WATER & SANITATION DISTRICT  
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PASSED, ADOPTED AND APPROVED by the Board of Directors of the Anthony Water & Sanitation District this 21 day of January 2025.

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Member of the Board of Directors  
Anthony Water & Sanitation District

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Member of the Board of Directors  
Anthony Water & Sanitation District

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Member of the Board of Directors  
Anthony Water & Sanitation District

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Member of the Board of Directors  
Anthony Water & Sanitation District

ATTEST

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Robert Coleman  
Secretary -Treasurer  
Anthony Water & Sanitation District

